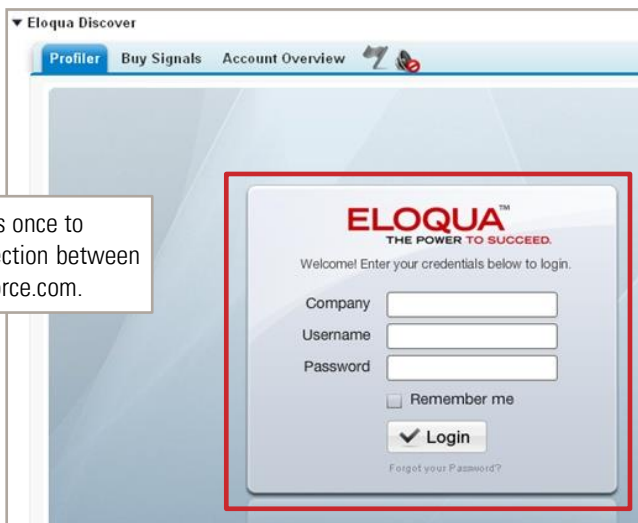




## HOW DO I GET STARTED WITH ELOQUA?

### HOW TO... LOG IN TO ELOQUA FOR THE FIRST TIME

- 1 START IN SALESFORCE.COM. DISPLAY ANY CONTACT RECORD SCREEN.
- 2 SCROLL DOWN TO THE ELOQUA DISCOVER SECTION IN WHICH THE ELOQUA LOGIN WINDOW APPEARS



Perform these steps once to establish the connection between Eloqua and Salesforce.com.

- 3 LOGIN TO ELOQUA
  - Enter **Motorola** as the **Company**.
  - Enter your **Username** (usually **firstname.lastname**).
  - Enter the **Password** sent to you in email.
  - Check **Remember me**.
  - Click **Login**.



Contacts must have a valid email address in Salesforce.com before Eloqua can recognize them.

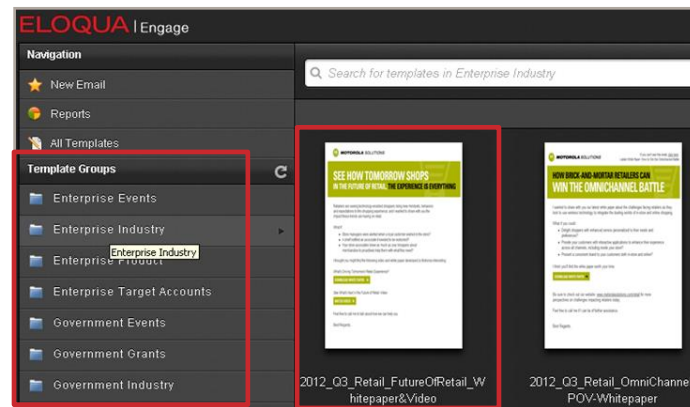


## HOW CAN I SEND BRANDED, PERSONALIZED, AND TRACKABLE EMAILS TO A CONTACT?

### HOW TO... USE THE ENGAGE MODULE TO SEND TEMPLATE EMAILS


- 1 ACCESS THE ENGAGE MODULE
  - Display the Contact Record screen for the contact you want to communicate with.
  - Click the **Send to Engage Email Template** button at the top of the screen.
- 2 SEND AN EMAIL
  - Select folders in **Template Groups**.
  - Personalize template text.
  - Select the template.
  - Click **Send**.

**Send to Engage Email Template**



- 3 VIEW REPORTS
  - Click the **Reports** button in upper-left to view a list of all emails sent.
  - Track contact interaction using the **Sent**, **Opens**, and **Clicks** fields.
  - Double-click an email to view it.

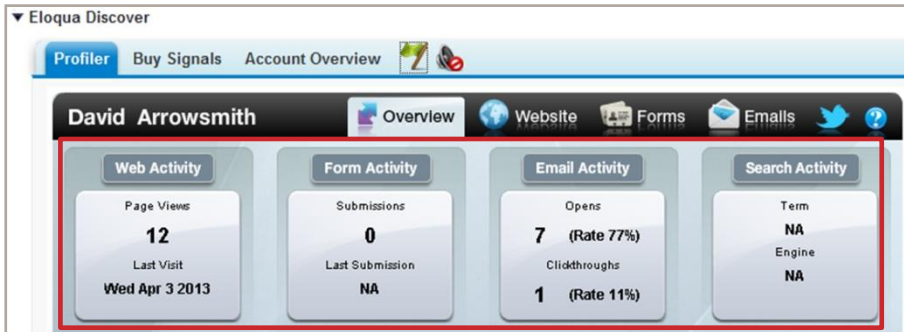


 HOW CAN I TRACK MY CONTACTS' RECENT ONLINE ACTIVITY?

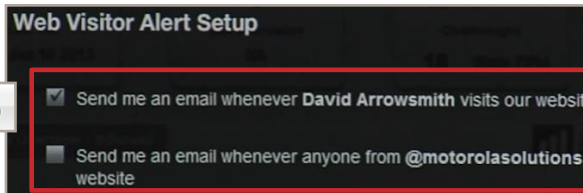
HOW TO... USE THE PROFILER MODULE TO TRACK ACTIVITY

- 1 ACCESS THE PROFILER MODULE
  - Display the **Contact Record** screen for the contact you want to track.
  - Scroll down to the **Eloqua Discover** section.

- 2 VIEW ACTIVITY
  - View summaries of web, form, email, and search activity in the **Overview** tab.
  - Hover mouse over summaries to display details.
  - Double-click an item to view the corresponding web site, form, or email.



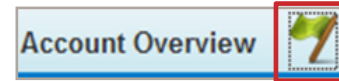
- 3 RECEIVE REAL-TIME ALERTS WHEN CONTACTS VISIT MOTOROLASOLUTIONS.COM
  - Click the **Setup Web Visit Alerts** button at the bottom of the **Profiler** module.
  - Select check boxes to indicate if you want alerts for a specific contact or for all contacts for the account.



HOW CAN I VIEW THE DETAILS OF A KEY CONTACT'S RECENT ACTIVITY? 

HOW TO... USE THE DISCOVER MODULE TO TRACK KEY CONTACTS

- 1 MARK A CONTACT AS KEY
  - Display the contact in the **Profiler** module.
  - Click the **Flag Icon** (it will change to green).



- 2 ACCESS THE DISCOVER MODULE
  - Click the **All Tabs** button in **SalesForce.com**.
  - Click the **Eloqua** link in the All Tabs window.



- 3 VIEW ACTIVITY FOR KEY ACCOUNTS
  - **Stars** are buy signals.
  - **Chili Peppers** show how recently the account has been active.
  - Significant account activity indicates a buy is imminent.
  - Hover over **Stars** and **Chili Peppers** to view activity details.
  - Click tabs to change data views.
  - Click a column title to sort the data by the values in that column.

